

# **Rotary Pancakes on the Plaza Art Show July 4, 2020**

The Rotary Club of Santa Fe Foundation invites you to apply for the juried Pancakes on the Plaza Art and Fine Craft Event. This is a juried show and no buy/sell will be permitted. Location is on Historic Santa Fe Plaza. This is a one-day event with attendance of approx. 16,000 to 20,000.

## **Festival Regulations**

All exhibitors must submit 3 photos or jpegs of the work to be exhibited.

**However, If you have been in the show in the past 3 years and your work has not significantly changed you do not need to send images.**

Only the work that is listed in the application will be permitted to be sold. All work that is exhibited must be the original creation of the artist. The artist must be present for the event. Artists will be asked to remove any items not listed in the application.

Booth size is not to exceed 10' by 10'. Exhibitors must provide their own tent and equipment. All belongings **must** be kept within the assigned 10' by 10' area and each exhibitor is responsible for leaving the area clean at the show's end. No space may be sublet.

**Set Up:** Booth set up is on July 3<sup>rd</sup>. Space assignment and load in procedures will be emailed to you prior to the show.

**All booths subject to approval by the City of Santa Fe.**

**All exhibitors must have a NM tax (CRS) number.**

### Application Requirements

We have only 46 spaces for this show and they are assigned on a first come basis. The show sold out last year so apply early. **Prior acceptance in previous shows does not guarantee acceptance in this year's event.**

**BOOTH SHARING** If you plan to share a booth complete separate applications and send them together. Each artist pays the non-

refundable application fee and the city license fee, plus the shared booth fee. Total would be \$460.

**Sign the application.** Incomplete applications will be returned and we will not be able to hold spaces. Please note that there are no guaranteed spaces and we must have your application and checks in hand before the application will be considered.

If you have any questions about the show, please contact me at [pancakeshow@gmail.com](mailto:pancakeshow@gmail.com). If you feel you must talk to me in person, the telephone number is 505-984-1022. Leave your name, phone number and a brief message.

**Silent Auction:** The Rotary of Santa Fe will once again hold a silent auction. Each vendor who contributes an item with a retail value of 25 dollars or more will receive 2 tickets to the pancake breakfast

**In particular, but without limitation, The Rotary Club of Santa Fe Foundation and its affiliates, do not provide security for artist's goods placed in or around the artist's booth or elsewhere on the event site. Each artist is responsible for protecting his or her goods from theft or damage.**

**All exhibitors** must provide a completed Santa Fe Special Events License form. This form must be included in the application even if a vendor has gotten a license from an earlier show in Santa Fe. **DO NOT** submit this form to the City of Santa Fe. RCSFF works with the City and provides your license at show sign in.

Application deadline is **May 20, 2020**, but the show may be filled before that date.

No refunds after **June 1, 2020**. Any refund will be minus the \$30 dollar application fee.

Applications submitted after June 1, 2020, add an additional \$50.

# RCSFF Art Festival Show July 4, 2020

## Booth Fees

Number of booths \_\_\_\_

Application fee (non refundable-all vendors) 30.00 \_\_\_\_\_  
City of Santa Fe Business License 10.00 \_\_\_\_\_

**ARTS and CRAFTS** Booths Show fee 290.00 \_\_\_\_\_  
Shared Booth (per additional artist) 90.00 \_\_\_\_\_

OR  
**FOOD** Booth (includes fire inspection) 390.00 \_\_\_\_\_

**Total Due** \_\_\_\_\_

## Make all checks payable to the Rotary Club of Santa Fe Foundation. (RCSFF)

Name of Exhibitor \_\_\_\_\_

Business Name \_\_\_\_\_

NM CRS number \_\_\_\_\_

**Products to be sold:** \_\_\_\_\_,  
(example: jewelry, pottery, baskets, paintings)

Address \_\_\_\_\_

City, State Zip \_\_\_\_\_

Telephone Number \_\_\_\_\_ Cell Number \_\_\_\_\_

Email Address \_\_\_\_\_

Web page \_\_\_\_\_

**I certify that I create and make all items displayed for sale in my space and that I have read the entire application and agree to all terms.**

Signature \_\_\_\_\_

**If the application is not complete, it will be returned. There may be a \$10 fee for resubmitting. Call, or better yet, email questions to [pancakeshow@gmail.com](mailto:pancakeshow@gmail.com) If the application can't be read it can't be processed.**

Return address: Pancakes on the Plaza, PO Box 2465, Santa Fe NM 87504

