

# **Rotary Pancakes on the Plaza Art Show July 4, 2017.**

The Rotary Foundation of Santa Fe invites you to apply for the juried Pancakes on the Plaza Art and Fine Craft Event. This is a juried show and no buy/sell will be permitted. Location is on Historic Santa Fe Plaza. This is a one-day event with attendance of approx. 10,000.

## **Festival Regulations**

All exhibitors must submit 3 photos or jpegs of the work to be exhibited. Only the work that is listed in the application will be permitted to be sold. All work that is exhibited must be the original creation of the artist. The artist must be present for the event. Artists will be asked to remove any items not listed in the application.

Booth size is not to exceed 10' by 10'. Exhibitors must provide their own tent and equipment. All belongings must be kept within the assigned 10' by 10' area and each exhibitor is responsible for leaving the area clean at the shows end. No space may be sublet.

**Set Up:** Booths may be set up after 12 p.m. on July 3<sup>rd</sup>. No early birds. Space assignment will be mailed to you prior to the show. No setting up the morning of the show.

**All booths subject to approval by the City of Santa Fe.**

**All exhibitors must have a NM tax (CRS) number.**

### Application Requirements

We have only 60 spaces for this show and they are assigned on a first come basis. The show sold out last year so apply early. Prior acceptance in previous shows does not guarantee acceptance in this year's event.

**BOOTH SHARING** If you plan to share a booth complete separate applications and send them together.

**Sign the application.** Incomplete applications will be returned and we will not be able to hold spaces. Please note that there are no guaranteed spaces and we must have your application and checks in hand before the application will be considered.

If you have any questions about the show please contact me at [pancakeshow@gmail.com](mailto:pancakeshow@gmail.com). I will be able to answer any questions in a timelier manner if you use my email. If you feel you must talk to me in person the telephone number is 505-466-9164. Leave your name, phone# and email address and a brief message.

**Silent Auction:** The Rotary of Santa Fe will once again hold a silent auction. Each vendor who contributes an item with a retail value of 25 dollars or more will receive 2 tickets to the pancake breakfast

**The Rotary Club of Santa Fe Foundation shall not be held responsible for claims regarding accidents, injury, loss of property or loss of income regarding this event. This is a one day event that is subject to weather. No refunds will be given for inclement weather. The Rotary Club of Santa Fe reserves the right to reject any application for any reason.**

Items needed for a completed application:

Slides, photographs or images emailed to [pancakeshow@gmail.com](mailto:pancakeshow@gmail.com)

Applicable payment

A self address stamped envelope for return of Jury material that has been submitted by snail mail.

**All exhibitors** must provide the attached 2016 Santa Fe Special Events License form. This form must be included in the application regardless if a vendor has gotten a license from an early show in Santa Fe. **Do not** submit this form to the City of Santa Fe.

Application deadline is May 20, 2017 the show may be filled before that date

No refunds after June 1, 2017.

Applications submitted after June 1, 2017, add an additional \$50.

Rotary Pancakes on the Plaza  
Art Show July 4, 2017.

| <b>Booth Fees</b>                            | Number of booths | _____ |
|--|------------------|-------|
| Application fee (non refundable all vendors) | 30.00            | _____ |
| Art and Fine Craft Booths Show fee           | 260.00           | _____ |
| Shared Booth                                 | 325.00           | _____ |
| City of Santa Fe License                     | 10.00            | _____ |
| <br>   |                  |       |
| Food Booths (includes fire inspection)       | 350.00           | _____ |
| Electricity                                  | 25.00            | _____ |
| City of Santa Fe License                     | 10.00            | _____ |

**Include 2 separate checks;**

**Check 1. For the non refundable application fee. \$30**

**Check 2. For the Show Fee plus the City license fee.  
(\$270 for fine Art and Craft)**

**Make all checks payable to the Rotary Club of Santa Fe Foundation. (RCSFF)**

Name of Exhibitor \_\_\_\_\_

Business Name \_\_\_\_\_

NM CRS number \_\_\_\_\_

Address \_\_\_\_\_

City, State Zip \_\_\_\_\_

Telephone Number \_\_\_\_\_ Cell Number \_\_\_\_\_

Email Address \_\_\_\_\_

I certify that I create and make all items displayed for sale in my space.

Signature \_\_\_\_\_

Return address: Pancakes on the Plaza. P.O. Box 4393 Santa Fe, NM 87502